

# Morchard Bishop Pre-School

## Session Booking Form Autumn Term 2024



The sessions booked on this form will apply from: 5th September - 20th December 2024  
[please read the below and sign your agreement to these booking terms & conditions]

Child's Name \_\_\_\_\_ Date of birth \_\_\_\_\_

Please tick to indicate which sessions you would like your child to attend.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Session 9.00am - 12.00pm (3 hours)					
Lunch Session 12.00pm - 1.00pm (1 hour)					
Afternoon Session 1.00pm - 3.30pm (2.5 hours)					

Your child is welcome to start attending Pre-School as soon as they turn two. You can book your child into as many sessions as we can accommodate.

The rate for 2-year-olds is £5.20 per hour, 3 and 4-year-olds is £4.80 per hour.

Once your child is eligible for Early Years Funding the first 15 hours per week, up to a maximum of 570 per academic year, is free of charge to you. Anything over 15 hours per week or over the total allowance of 570 hours per academic year will be charged at the above rates according to age. 30 hours funding available for working parents, please check <https://new.devon.uk/eys/for-providers/business-finance-and-funding/extended-entitlement-30-hours-free-childcare/>. We are a registered 2-year-old provider; please speak to Devon County Council on 0845 155 1019 to find out if you are eligible to claim up to 15 hours of funded sessions or visit:- <https://www.devon.gov.uk/eys/for-providers/business-finance-and-funding/early-education-for-2-3-and-4-year-olds/>

### Early Years Funding

From the term after your child turns 3, your child will become eligible for up to 15 hours of Early Years Entitlement Funding:

Date of birth	Funding Starts
Before 31 <sup>st</sup> March	Summer Term (after Easter Holidays)
Before 31 <sup>st</sup> August	Autumn Term (after Summer Holidays)
Before 31 <sup>st</sup> December	Spring Term (after Christmas Holidays)

Please be aware that when you sign the Early Years Entitlement Funding form during Headcount week, you are agreeing that your child will attend the sessions as details, and Morchard Bishop Pre-School will make the appropriate funding claim accordingly. In making this claim the Pre-School becomes financially liable in the event of a child's unauthorised absence; therefore, Morchard Bishop Primary School reserve the right to pursue these costs if your child is absent for a long period without an appropriate reason.

Sessions will be allocated as explained in our Admission Policy and Procedures.

Any changes to the above book days will be recorded on a 'session booking change request' form with changes to days accepted only if staffing ratios are met. **Any cancellation to this booking requires 4 weeks notice.**

We are unable to refund fees for sessions not taken due to illness, absence, holidays (unless 4 weeks' notice is given) or where the Nursery is forced to close due to circumstances beyond our control.

Signed \_\_\_\_\_ Relationship to child \_\_\_\_\_ Date \_\_\_\_\_